

# COURSE LIST

TAFE<sup>NSW</sup>

BE WHOEVER YOU  
WANT TO BE  
**BE AMBITIOUS**

## THE HILLS COLLEGE

For further information or to enrol online, refer to our website [wsi.tafensw.edu.au/courses/](http://wsi.tafensw.edu.au/courses/)

### Business & Financial Services

COURSE NO	COURSE NAME	COURSE DURATION
FNSSS00004	Statement of Attainment in BAS Agent Registration Skill Set	8 weeks part time day
BSB40515	Certificate IV in Business Administration	34 weeks part time evening
BSB31015	Certificate III in Business Administration (Legal)	34 weeks part time evening
162-R7053V01	Statement of Attainment in Introduction to Accounts Clerical	8 weeks part time day
162-24088V01	TAFE Plus Statement in Keyboarding Speed Test	flexible

### Preparation for Work, Further Study & Vocational Pathways

COURSE NO	COURSE NAME	COURSE DURATION
10593NAT	Certificate III in Advanced English for Further Study	18 weeks full time
10589NAT	Certificate II in Basic English for Speakers of Other Languages	18 weeks full time
10592NAT	Certificate III in English for Further Study	18 weeks full time
10588NAT	Certificate I in Fundamental English for Speakers of Other Languages	18 weeks part time day

### Tourism, Hospitality & Events

COURSE NO	COURSE NAME	COURSE DURATION
162-R1212V01	Statement of Attainment in Bar Skills	1 week full time
162-R1213V01	Statement of Attainment in Barista Skills	1 week full time
162-R1214V01	Statement of Attainment in Cafe Service Skills	1 week full time

To enrol online and for further information about these courses, refer to our course information pages on our website [wsi.tafensw.edu.au/courses/](http://wsi.tafensw.edu.au/courses/)

TAFE NSW – Western Sydney Institute, The Hills College Course Listing