

COURSE LIST

TAFE^{NSW}

BE WHOEVER YOU
WANT TO BE
BE AMBITIOUS

THE HILLS COLLEGE

For further information or to enrol online, refer to our website wsi.tafensw.edu.au/courses/

Business & Financial Services

COURSE NO	COURSE NAME	COURSE DURATION
FNS40615	Certificate IV in Accounting	23 weeks full time
FNS30315	Certificate III in Accounts Administration	17 weeks full time
BSB20115	Certificate II in Business	18 weeks part time day
BSB30415	Certificate III in Business Administration	17 weeks part time day 36 weeks part time evening
BSB40515	Certificate IV in Business Administration	36 weeks part time evening 17 weeks part time day
BSB50415	Diploma of Business Administration	34 weeks part time evening
BSB31015	Certificate III in Business Administration (Legal)	34 weeks part time evening
BSB31115	Certificate III in Business Administration (Medical)	18 weeks part time day
162-R7057V01	Statement of Attainment in Developing Medical Administration Skills	7 weeks part time day
162-R7082V01	Statement of Attainment in Human Resource Management	18 weeks part time evening
BSB50615	Diploma of Human Resources Management	18 weeks part time evening
162-R7050V02	Statement of Attainment in Introduction to Accounting Industry	14 weeks part time day 14 weeks part time evening
162-R7053V01	Statement of Attainment in Introduction to Accounts Clerical	17 weeks part time evening 14 weeks part time day
162-R7055V02	Statement of Attainment in Introduction to Administration Services	10 weeks part time day
162-R7015V01	Statement of Attainment in Introduction to WHS	18 weeks part time evening
162-24088V01	TAFE Plus Statement in Keyboarding Speed Test	flexible
BSB61015	Advanced Diploma of Leadership and Management	1 year part time evening
162-R7031V01	Statement of Attainment in Practical Computing Skills	8 weeks part time day
162-R7081V01	Statement of Attainment in Professional Computing	8 weeks part time day
BSB41415	Certificate IV in Work Health and Safety Advanced Entry	18 weeks part time evening
BSB51315	Diploma of Work Health and Safety Advanced entry for holders of all core units in BSB41415 Certificate IV in Work Health and Safety or equivalent competencies.	18 weeks part time evening

Community Services & Health

COURSE NO	COURSE NAME	COURSE DURATION
HLT43015	Certificate IV in Allied Health Assistance (Physiotherapy, Occupational Therapy) Physiotherapy and Occupational Therapy Specialisation	18 weeks full time
CHC52015	Diploma of Community Services (Case Management) Case Management Specialisation	36 weeks part time evening
CHC43115	Certificate IV in Disability	18 weeks full time
HLT33115	Certificate III in Health Services Assistance (Assisting in nursing work in acute care) Acute Care	18 weeks full time 36 weeks part time evening
CHC33015	Certificate III in Individual Support (Ageing)	18 weeks full time
CHC33015	Certificate III in Individual Support (Ageing, Home and Community)	18 weeks full time 36 weeks part time evening
CHC33015	Certificate III in Individual Support (Disability)	18 weeks full time 36 weeks part time evening
CHC43415	Certificate IV in Leisure and Health	36 weeks part time day

Preparation for Work, Further Study & Vocational Pathways

COURSE NO	COURSE NAME	COURSE DURATION
FSK10113	Certificate I in Access to Vocational Pathways	18 weeks full time
10593NAT	Certificate III in Advanced English for Further Study	18 weeks full time
10589NAT	Certificate II in Basic English for Speakers of Other Languages	18 weeks full time
10226NAT	Certificate IV in English for Academic Purposes	18 weeks full time
10592NAT	Certificate III in English for Further Study	18 weeks full time
10588NAT	Certificate I in Fundamental English for Speakers of Other Languages	18 weeks part time day
10590NAT	Certificate II in Routine English for Speakers of Other Languages	18 weeks full time
FSK10213	Certificate I in Skills for Vocational Pathways	18 weeks full time
FSK20113	Certificate II in Skills for Work and Vocational Pathways	18 weeks full time

Tourism, Hospitality & Events

COURSE NO	COURSE NAME	COURSE DURATION
162-R1213V01	Statement of Attainment in Barista Skills	1 week full time
SIT30816	Certificate III in Commercial Cookery	36 weeks full time
SIT40516	Certificate IV in Commercial Cookery	2 years full time 1 semester full time
SIT30816	Certificate III in Commercial Cookery Apprenticeship Pathway only	2 years part time day
SIT20316	Certificate II in Hospitality	18 weeks part time day

SIT30616	Certificate III in Hospitality	18 weeks full time
SIT40416	Certificate IV in Hospitality	18 weeks full time
SIT20416	Certificate II in Kitchen Operations	1 semester full time

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TAFE NSW – Western Sydney Institute, The Hills College Course Listing