

COURSE LIST

BE WHOEVER YOU
WANT TO BE
BE AMBITIOUS



For further information or to enrol online, refer to our website oten.tafensw.edu.au

Automotive, Supply Chain, Maritime & Transport

COURSE NO	COURSE NAME	QUALIFICATION
MAR20313	Maritime Operations (Coxswain Grade 1 Near Coastal)	Certificate II
MAR10313	Maritime Operations (General Purpose Hand Near Coastal)	Certificate I
MAR40513	Maritime Operations (Marine Engine Driver Grade 1 Near Coastal)	Certificate IV
MAR30813	Maritime Operations (Marine Engine Driver Grade 2 Near Coastal)	Certificate III
MAR20413	Maritime Operations (Marine Engine Driver Grade 3 Near Coastal)	Certificate II
MAR30913	Maritime Operations (Master up to 24 metres Near Coastal)	Certificate III
MAR40613	Maritime Operations (Master up to 35 metres Near Coastal)	Certificate IV
357-R2004V01	Navigation and Environmental Work Practices	Statement of Attainment

Building Industry Skills

COURSE NO	COURSE NAME	QUALIFICATION
CPC40110	Building and Construction (Building)	Certificate IV
CPC50210	Building and Construction (Building)	Diploma
CPC40308	Building and Construction (Estimating)	Certificate IV
CPC40508	Building and Construction (Site Management)	Certificate IV
CPP50911	Building Design	Diploma
357-R5190V01	Chemical Incident Response	Statement of Attainment
357-R5189V01	Compartment Firefighting	Statement of Attainment
357-R52240V01	Compartment Firefighting II	Statement of Attainment
357-29012V01	Fire Awareness Training	TAFE Plus Statement
357-R5009V01	Firefighting - Management Students may select 2 units of competency from a selection of 18 units.	Statement of Attainment
357-R5242V01	Fluoridation of Public Water Supplies	Statement of Attainment
357-R5192V01	Fumigation Operations	Statement of Attainment
357-R5252V01	Inspect Buildings - Fire Safety	Statement of Attainment
CPPSS00046	Manage non-timber pests	Statement of Attainment
357-R5191V01	Pest Inspection - Timber	Statement of Attainment
357-27510V02	Pole Inspectors Training Course	TAFE Plus Statement

CPCSS00004	Provide building surveying services for residential buildings up to three storeys	Statement of Attainment
PUA30613	Public Safety (Firefighting and Emergency - Operations) RPL Pathway Only	Certificate III
PUA20613	Public Safety (Firefighting and Emergency Operations) RPL Pathway Only	Certificate II
PUA50513	Public Safety (Firefighting Management)	Diploma
PUA20713	Public Safety (Firefighting Operations) Students are required to actively participate in their online studies and complete the practical components as required.	Certificate II
PUA40313	Public Safety (Firefighting Supervision) RPL Pathway	Certificate IV
CPP30115	Urban Pest Management	Certificate III

Business & Financial Services

COURSE NO	COURSE NAME	QUALIFICATION
357-R8010V01	Accounting Fundamentals	Statement of Attainment
FNSSS00004	BAS Agent Registration Skill Set	Statement of Attainment
BSB20115	Business	Certificate II
BSB40215	Business	Certificate IV
BSB50215	Business	Diploma
BSB30415	Business Administration	Certificate III
BSB40515	Business Administration	Certificate IV
BSB50415	Business Administration	Diploma
BSB31015	Business Administration (Legal)	Certificate III
BSB31115	Business Administration (Medical)	Certificate III
FNSSS00005	Commercial Law for Tax Agents Skill Set	Statement of Attainment
357-R7037V01	Designing and Managing Documents and Files in an Office Environment	Statement of Attainment
357-R7052V01	Developing Administration Skills for Team leaders	Statement of Attainment
357-R7051V01	Developing Computing Skills	Statement of Attainment
357-R7050V01	Developing Medical Administration Skills	Statement of Attainment
357-R7056V01	Diploma of Marketing and Communications Core Units	Statement of Attainment
357-R7091V01	Executive Assistant Organisational Skills	Statement of Attainment
357-R7094V01	Executive Committee Management Skills	Statement of Attainment
FNS30115	Financial Services	Certificate III
BSB41015	Human Resources	Certificate IV
BSB50615	Human Resources Management	Diploma
357-R7041V02	Introduction to Business Skills	Statement of Attainment
BSBSS00043	Key Management Skill Set	Statement of Attainment
BSB42015	Leadership and Management	Certificate IV

BSB51915	Leadership and Management	Diploma
TDP-R7000V01	Marketing Analytics and Customer Experience This offering is open for enrolment and will commence delivery on 22nd January, 2018.	Statement of Attainment
BSB42415	Marketing and Communication	Certificate IV
BSB52415	Marketing and Communication	Diploma
BSB61315	Marketing and Communication	Advanced Diploma
BSBSS00077	Marketing and Communication Foundations Skill Set If you are under 17 years of age and wish to enrol in this course, you must have completed Year 10 and provide TAFE Digital with a copy of your ROSA. If you have not completed year 10, please contact us to discuss your options on 131 601.	Statement of Attainment
357-R7040V01	Medical Reception	Statement of Attainment
TDP-R7001V01	Medical Terminology This Course starts delivery on 22nd January 2018.	Statement of Attainment
BSB42615	New Small Business	Certificate IV
357-R7096V01	Presentation Skills	Statement of Attainment
357-28303V02	Property CPD - Strata Meetings	TAFE Plus Statement
CPP50307	Property Services (Agency Management)	Diploma
CPP40611	Property Services (Operations)	Certificate IV
563-17677V03	Property Services (Real Estate Salesperson)	Statement of Attainment
CPP40307	Property Services (Real Estate)	Certificate IV
357-28302V02	Property Services CPD - Australia Building Styles	TAFE Plus Statement
357-28301V02	Property Services CPD - Communication	TAFE Plus Statement
357-28300V02	Property Services CPD - Underquoting price estimates	TAFE Plus Statement
SIR30216	Retail	Certificate III
SIR20216	Retail Services	Certificate II
357-R7093V01	Small Business Financial Awareness	Statement of Attainment
357-R7097V01	Spreadsheet functions	Statement of Attainment
357-R7088V01	Stock and Station Salesperson	Statement of Attainment
563-17679V03	Strata/Community Title Registered Manager	Statement of Attainment
FNSSS00008	Tax Law for Tax Agents Skill Set (Tax documentation)	Statement of Attainment
BSBSS00063	Team Leader Skill Set	Statement of Attainment
357-R7038V01	Using Advanced Software Functions in an Office Environment	Statement of Attainment
357-R7039V01	Using Computers in an Office Environment	Statement of Attainment
BSB41415	Work Health and Safety	Certificate IV
BSB51315	Work Health and Safety	Diploma

Community Services & Health

COURSE NO	COURSE NAME	QUALIFICATION
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CHC53215	Alcohol and Other Drugs	Diploma
HLT43015	Allied Health Assistance (Community Rehabilitation)	Certificate IV
HLT43015	Allied Health Assistance (Nutrition and Dietetics)	Certificate IV
HLT43015	Allied Health Assistance (Occupational Therapy)	Certificate IV
HLT43015	Allied Health Assistance (Physiotherapy)	Certificate IV
HLT47415	Audiometry	Certificate IV
HLT57415	Audiometry	Diploma
CHC32015	Community Services	Certificate III
CHC52015	Community Services	Diploma
HLT35015	Dental Assisting RPL Pathway Only	Certificate III
HLT45015	Dental Assisting (Oral Health Promotion)	Certificate IV
HLT45015	Dental Assisting (Radiography)	Certificate IV
357-R3040V01	Developing Optical Dispensing Skills	Statement of Attainment
CHC30113	Early Childhood Education and Care	Certificate III
CHC50113	Early Childhood Education and Care	Diploma
CHC30213	Education Support	Certificate III
CHC40213	Education Support	Certificate IV
357-R3038V01	First Aid and WHS in an Education and Care Setting	Statement of Attainment
HLT37315	Health Administration	Certificate III
HLT47315	Health Administration	Certificate IV
HLT33115	Health Services Assistance	Certificate III
357-R3004V01	HLTAID004 Provide an emergency first aid response in an education and care setting	Statement of Attainment
357-R3005V01	Identify and Respond to Children at Risk	Statement of Attainment
CHC33015	Individual Support (Ageing)	Certificate III
CHC33015	Individual Support (Ageing, Home and Community)	Certificate III
CHC33015	Individual Support (Disability)	Certificate III
HLT47715	Medical Practice Assisting	Certificate IV
357-R3027V01	Medical Records Coding	Statement of Attainment
CHC43315	Mental Health	Certificate IV
CHC53315	Mental Health	Diploma
357-R3036V01	Occupational Noise Management	Statement of Attainment
HLT47815	Optical Dispensing	Certificate IV
HLT57715	Practice Management	Diploma
357-R3034V01	Provide First Aid	Statement of Attainment
HLT37015	Sterilisation Services	Certificate III
357-R3037V01	Wax Management	Statement of Attainment
CHC50413	Youth Work	Diploma

Creative Industries

COURSE NO	COURSE NAME	QUALIFICATION
TDP-N4000V01	Digital Skills The skills you will learn as you work your way through the activities are: Customising your computer, Connecting physical devices, Searching the Web, Using your computer efficiently and Working safely to protect your computer.	TAFE Statement
CUA51015	Screen and Media	Diploma

Electrotechnology, Engineering & Manufacturing

COURSE NO	COURSE NAME	QUALIFICATION
UEE21911	Electronics	Certificate II
UEE22011	Electrotechnology (Career Start)	Certificate II
UEE30811	Electrotechnology Electrician	Certificate III
357-24059V01	Programmable Logic Controllers - Basic	TAFE Plus Statement
357-27213V02	Re-Licensing For Electricians	TAFE Plus Statement

Environment & the Land

COURSE NO	COURSE NAME	QUALIFICATION
AHC30116	Agriculture	Certificate III
AHC50116	Agriculture	Diploma
AHC21016	Conservation and Land Management	Certificate II
AHC51116	Conservation and Land Management	Diploma
AHC20416	Horticulture	Certificate II
AHC30716	Horticulture	Certificate III
AHC50616	Landscape Design	Diploma

Information Technology & Library Services

COURSE NO	COURSE NAME	QUALIFICATION
TDP-R5000V01	2D Computer Aided Design (CAD) This offering is open for enrolment and will commence delivery on 22nd January, 2018.	Statement of Attainment
TDP-R4003V01	Cyber Security	Statement of Attainment
ICT50115	Information Technology	Diploma
ICT40415	Information Technology Networking	Certificate IV
ICT50415	Information Technology Networking	Diploma
ICT20115	Information, Digital Media and Technology	Certificate II

BSB51415	Project Management	Diploma
ICT50615	Website Development	Diploma

Preparation for Work, Further Study & Vocational Pathways

COURSE NO	COURSE NAME	QUALIFICATION
357-R6030V01	Aboriginal Knowledge for the Workplace	Statement of Attainment
FSK10113	Access to Vocational Pathways	Certificate I
10583NAT	Access to Work and Training	Certificate I
357-R6047V01	Adult Numeracy Teaching Practices	Statement of Attainment
357-R6029V01	Aspects of Aboriginal Culture	Statement of Attainment
900-10591MV01	Defence Preparation Maths	Statement of Attainment
10226NAT	English for Academic Purposes	Certificate IV
357-19361V01	HSC Studies HSC Full course for NSW students Government Subsidised.	TAFE Statement
357-N6009V02	Introduction to Creative Writing	TAFE Statement
CUA41215	Screen and Media	Certificate IV
FSK10213	Skills for Vocational Pathways	Certificate I
FSK20113	Skills for Work and Vocational Pathways	Certificate II
357-R6046V01	Spelling Strategies	Statement of Attainment
357-R6101V02	Writing for the Media	Statement of Attainment
357-N6006V02	Writing Today - Children's Stories	TAFE Statement
357-N6007V02	Writing Today - Memoirs	TAFE Statement
357-N6005V02	Writing Today - Short Stories	TAFE Statement

Tourism, Hospitality & Events

COURSE NO	COURSE NAME	QUALIFICATION
357-R1058V01	(Galileo) Use a Computerised Reservations or Operations System	Statement of Attainment
357-R1056V01	(Sabre) Use a Computerised Reservations or Operations System	Statement of Attainment
357-R1100V01	Animal Welfare and Stunning	Statement of Attainment
SIT30516	Events	Certificate III
SITSS00050	Food Handling	Statement of Attainment
SITSS00051	Food Safety Supervision	Statement of Attainment
357-R1200V01	Game Harvester	Statement of Attainment
357-R1090V01	Holiday Let and Hosting Essentials– Hygiene and Safety	Statement of Attainment
357-R1091V01	Holiday Let and Hosting Essentials- Room preparation standards	Statement of Attainment
SIT20316	Hospitality	Certificate II
SIT40416	Hospitality	Certificate IV
SIT30616	Hospitality	Certificate III

If you require competency card/certificates, an additional cost is required -
 RSA (SITHFAB002)- \$70 RCG (SITHGAM001) Food Safety Supervisor
 Certificate (SITXFSA001 and SITXFSA002) -\$30

SIT50416	Hospitality Management	Diploma
357-R1053V01	International Airfares and CRS	Statement of Attainment
357-R1300V01	Responsible Conduct of Gambling	Statement of Attainment
SITSS00055	Responsible Service of Alcohol This is a fully online course	Statement of Attainment
SIT30116	Tourism	Certificate III
SIT30216	Travel	Certificate III
SIT40116	Travel and Tourism	Certificate IV
SIT50116	Travel and Tourism Management	Diploma

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TAFE NSW – Western Sydney Institute, Course Listing